



BOARD OF TRUSTEES MEETING MINUTES
Unity Temple Community Center
6:30 PM, August 20th, 2019

AGENDA

UTUUC Board of Trustees Meeting

August 20th, 2019 – Unity Temple Community Center - 6:30 pm

[UNITARIAN UNIVERSALIST LEADER'S PRAYER](#)

With gratitude and grace we lead forward to answer the call of our faith, we move happily together into the unknown, we open ourselves to growth, we go forth to begin the change to our corner of the world, we covenant together to transform the world through love and we are moved by the Spirit to accomplish good works with compassion and love for all.

- Kirk Bogue

Centering	Alan	6:30pm
UTRF Liaison	Jen M.	6:40pm
Welcoming All Update	Willa	6:50pm
Finance Committee: Bylaw Change	Lynne	7:00pm
Consent Agenda	A-Team	7:10pm
Debrief from General Assembly	Dave	7:30pm
Check-in: Review of Ministerial Contracts	Dave	7:45pm
New Business	BoT	8:00pm
Adjourn		

Attendance

- Bill Crozier, Erik Wise, Dave Willard, Karen Haskins-Brewer, Teresa Powell, Elizabeth Plummer, Julie Willoughby, Willa Shultz, Lynne Hensel, Alan Taylor, Kimberly Brumirski, Jen Marling, Emily Gage, Tina Lewis
- The meeting was called to order at 6:40 p.m.

Centering - provided by Alan Taylor

- Reflection On Coming Back From Sabbatical

UTUUC Liaison to UTRF Board of Directors - Jen Marling

- Vera Dowel stepping down. Looking for replacement
- Working on a fundraising plan. Need to make sure that is the focus instead of programming. UTRF required to pay back Alphawood
- Bill ask about a Fund Raiser person - There is not money in the budget for this dedicated position
- Contract needs to be revisited to determine agreement to raise money

Welcoming All update - Willa Shultz

- Core facilitation team came up with schedule for 9/28/19
- Asking board members and recent former board members to attend to take notes during small group sessions – not responsible for facilitating and board members can participate.
- “mini” version setup for following Sunday afternoon for people that can’t do 3 hours on Saturday. A children’s program will be setup and High School students are encouraged to attend
- Stephanie, Terry, and Kimberly volunteered to attend.

Finance Committee - Lynne Hensel

- Bylaw changes presented – the way the bylaws read, we are required to do a formal audit every year, which we are not doing. This is very expensive - as much as \$15,000
- “Cash management review” or a “financial controls checklist” is an alternative that does not require the cost of a CPA.
- New change removes this requirement for a formal CPA led audit.
- Board will officially vote to bring bylaw changes in December meeting to them present to congregation for final vote.

Consent Agenda A Team

- Willa – we loose money when members pay pledges with credit card
 - An option is to add a small fee (3%) to cover the cost
 - There could be a message to members to 1)opt in to adding the fee or 2)opt out to not pay the fee
- Elizabeth – Gave update on 1019 roof repair
- Financials – still operating in the black
- Erik moved to approve to the Consent Agenda - Terry second unanimous

Executive Session

- Terry moved to enter executive session – Bill second unanimous
- Terry moved to exit executive session – Bill second unanimous

General Assembly Summary - Dave Willard

- Main topic was about dissembling white supremacy - specifically, in Unitarian Universalism
- Multiple speakers included the topic of white supremacy

- Next year is in Milwaukee – opportunity for more UTUUC members to attend

Ministerial Contracts

- Dave to review with Karen.

New Business

- Alan - Cornell West to be at Unity Temple at 12:30 for one hour on Saturday 8/24 for an event hosted by the Leaders Network. This is open to the public
- Willa – suggested to have BOT presence at the Home Coming Sunday, and a suggestion box that is available at all coffee hours. Tina Lewis also suggest that a Board member volunteer at the new member table each week. We can do this aligned with our assigned date to give weekly service announcement.
- Elizabeth – needs to give more information about WBEZ wanting to hold events outside of Chicago and are interested in possibly doing it at Unity Temple

Adjourn

- Bill motion to adjourn – Terry second, unanimous
- Meeting adjourned at 8:23 pm

Respectfully Submitted,
Erik Wise