



BOARD OF TRUSTEES MEETING MINUTES
Unity Temple Community Center
6:30 PM, March 12th, 2019

AGENDA

UTUUC Board of Trustees Meeting
 March 12th, 2019 – UTUUC 6:30 pm

[UNITARIAN UNIVERSALIST LEADER'S PRAYER](#)

With gratitude and grace we lead forward to answer the call of our faith, we move happily together into the unknown, we open ourselves to growth, we go forth to begin the change to our corner of the world, we covenant together to transform the world through love and we are moved by Spirit to accomplish good works with compassion and love for all.

- Kirk Bogue

Centering	Alan	6:30pm
UTRF Update	Jen Marling	6:40pm
Planned Giving Update	Teresa Powell	6:55pm
<u>Finance & Investments Committee:</u> 1. Two Bylaw Change recommendations 2. Discontinuation of withdrawals from Stiffel	Lynne Hensel	7:05pm
Consent Agenda	A-Team	7:20pm
New Business	BoT	7:40pm
Quick pre-Exec Session Tee-up about Finance Review and Audit	Dave	7:50pm
<u>Executive Session:</u> 1. Audit vs. Financial Review 2. Senior Minister Compensation Policy	BoT	8:00pm

3. Ministerial Contract Review Plan		
Adjourn		8:30pm

Attendance: Kimberly Brumirski, Bill Crozier, Erik Wise, Dave Willard, Alan Taylor, Karen Haskins-Brewer, Teresa Powell, Elizabeth Plummer, Julie Willoughby, Willa Shultz, Jen Marling, Zsolt Elekes, Emily Gage, Lynne Hensel

The meeting was called to order at 6:30 p.m.

Centering (provided by Alan Taylor)

- Reading about “What does it mean to be a people of journey?” by Scott Taylor

UTRF Update

- Presented by Jen Marling, who serves with Vera Dowel
- New executive director – Heidi Ruehle-May joined in May 2018
- There are 2 new board members, but they want to grow the 13
- \$13,000 raised via mail campaign
- Membership raised – because of this they are rolling out programs (Programs require membership)
- Restarting the concert series
- Alphawood renewed operating support
- Partnerships with “Dinner & Dialog” to discuss diversity
- Capital Campaign Update
 - Recommend – Steve Pratapas
 - Need to pay down the dept to Alphawood - Serious concerns to raise 5 Million
 - Building up the endowment
- Continues to be confusion in the congregation about the relationship between UTP, UTRF and UTUUC

Planned Giving Update

- Presented by Teresa Powell
- Chart will clarify what is going on
- Staff will monitor email mailbox to route questions to the right people
- Restricted or directed gives were discussed
- In process – Letter of Intent
- We need to find a pro-bono attorney with this specialization
- The committee has disbanded
- Elizabeth complemented the committee on how quickly they got everything done

Update Finance Committee

- Update from Lynne Hensel
- Motion to stop withdrawals for Stiffel - Terry (Unanimous) (this it to pay off Gale House previously approved)
- Move to consider “D. Gifts” bylaw during a future board meeting to be refined in preparation for presentation at the next annual meeting – Terry (Unanimous)
- Move to consider “F. Budget” bylaw during a future board meeting to be refined in preparation for presentation at the next annual meeting – Terry (Unanimous)

Consent Agenda

- Minutes
 - Corrections – None
- Lynn – we have surplus cash – ended the year in the black.
- Erik – brought up that Emily and Elizabeth are working on a background check policy that will be presented to the board as some future meeting for review and eventually approval
- Willa - recommends that we send the Auction Committee a thank you for all the work they did and the financial results – we wrote and signed cards during the meeting
- Motion to approve consent agenda – Terry/Karen (Unanimous)

Executive Session

- Move to enter Executive Session Bill / Willa (Unanimous) at 7:48
- Discussed Alan’s review

Exit Executive Session – Bill / (Unanimous)

New Business

- None

Adjourn Bill (Unanimous)

Meeting adjourned at 8:52 pm

Respectfully Submitted,

Erik Wise