



**BOARD OF TRUSTEES MEETING MINUTES**  
**1019 South Blvd. Building**  
**6:30 PM :: October 10, 2017**

**Attendees**

Board: Rob Bellmar, Alec Brownlow, Bill Crozier, Anne Devaud, Karen Haskins-Brewer, Clara Lewis, and Dave Willard

A-Team: Alan Taylor, Emily Gage, Kellie Kelly, and Elizabeth Plummer

1. Centering began at 6:37 by Alan, with a reading about vulnerability.
2. Check-in – Rob facilitated conversation about what feels most meaningful to us when we meet as a Board.
3. Consent Agenda –
  - a. The A-Team report and several meeting minutes were reviewed. Some small typo/grammar changes were noted on last year’s December 2016 Annual Meeting minutes. Elizabeth will make the changes and the minutes will be presented for approval at the December 2017 All Congregation Annual Meeting, scheduled for December 10.
  - b. Rob initiated a discussion, sparked by our thoughts during the prior weekend’s Board Retreat with Roger Bertschausen of Unity Consulting, about using the time wisely to review documents during meetings. It was decided that each month there will be a “dashboard” (highlights) report about finances, reviewing what’s most critical to know at that time, and a full review of finances will occur every three to four months. Bill motioned to approve the Consent Agenda and Dave seconded. Unanimously approved.
4. Draft 2018 Budget Review – Elizabeth discussed the proposed 2018 budget which, overall, is asking for a 5% increase in pledges from the congregation. There was discussion regarding our future intentions with our UT building and if they align with our mission, such as if to host weddings for those outside the congregation, if there is a cost-benefit to hiring a part-time rental manager, and the cost of a part-time custodian. There was also discussion of several line items, such as Alcuin’s rent and future intentions, and uses for Gale House. Bill motioned we vote on accepting the Proposed 2018 Budget to present to the congregation at the Annual Meeting, and Dave seconded. The vote was 6 agreed and 1 opposed. It passed.
5. November Town Hall planning – Rob shared that there have been every-other-Friday meetings between UTUUC and UTP to discuss their relationship with one another. This is moving forward, hence, it seemed like a good idea to have a November 19 Town Hall Meeting, after the 2<sup>nd</sup> service, to review the structure of the relationship with the congregation, as we all need more clarity on this issue. Rob, Nile Wendorf (Chair of the Finance Committee), and Lynne Hensel (Treasurer) will craft the presentation for the

congregation, present it, and answer questions. It will be emphasized that this meeting should provide information and answer questions in this area so as not to get mired in a discussion on this issue during the Annual Meeting. People are strongly encouraged to attend to get their answers. The meeting needs to be advertised.

6. All Congregation Meeting planning – It will be December 10, after the 2<sup>nd</sup> service. The 2018 Proposed Budget will be presented, among other topics, and we will identify a parliamentarian for it.
7. BOT Succession – Rob stated he met individually with everyone on the Board, except Bill – who he will meet with soon – to discuss their involvement and future intentions. Next month we will discuss who will fill the various roles for 2018. Alec proposed, given the information gleaned from Roger at the retreat, that the Board and A-Team meet on a Saturday morning, likely in November, to discuss how to structure our Board meetings to be more meaningful and generative – keeping a focus on our mission – and less about reviewing monthly materials. All agreed and Alec will send out a Doodle Poll to survey common dates and schedule a meeting.
8. Additional Business – We discussed a concern emailed from a member regarding the section of the weekly e-Beacon sharing that our sponsored refugees are seeking employment, with specific areas/skills listed. It was decided that Rob will inform the member that the leader(s) of the Immigration and Refugee Response Team will reach out directly to the member to have a conversation about the concern.
9. Executive Session – regarding personnel. Anne moved we adjourn to Executive Session and Dave seconded. Unanimously approved.

Bill moved we adjourn the Board meeting and Karen seconded. Meeting ended at 8:40, unanimously approved.

Respectfully submitted,  
Anne Devaud  
BOT Secretary