



UNITY
TEMPLE
UNITARIAN
UNIVERSALIST
CONGREGATION

BOARD OF TRUSTEES MEETING MINUTES
Unity Temple Community Center
6:30 PM, Sept 11th, 2018

Attendance: Anne Devaud, Lynne Hensel, Clara Lewis, David Willard, Elizabeth Plummer, Erik Wise, Willa Shultz, Bill Crozier, Alec Brownlow, Teresa Powell, Rev. Alan Taylor, Rev. Emily Gage, Zsolt Elekes

The meeting was called to order at 6:30 p.m.

Centering

Two Rosh Hashanah (Jewish New Year) readings and a charge to practice Rosh Hashanah's tenants of reflection, repentance and forgiveness. One by Alan himself and one by Jean Vanier (author of Community and Growth)

Consent Agenda

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- Minutes from August
 - Include last names
 - Clarify what Tina said (Bridging conversation, not recruitment)
 - Clarify that being in the red took "The Sherman Amendment"
 - Clarify that Marty gave the presentation on Shubertfest
 - Motion to Approve Minutes - Anne/Teresa(2nd) – Unanimous
- Financials
 - Running a deficit, but it's better than budgeted
 - Ziegler Line of Credit is no longer being paid monthly
 - Annual fund drive September 30th
 - Third quarter statements come out in October
 - 75% of the pews are beginning to show some unexpected physical issues
 - Pursuing warranty / remediation
 - **Correction:** Security Guard is paid hourly, not salary
- Motion to approve Consent Agenda - Bill/Anne(2nd) - Unanimous

New UTRF Executive Directory – Heidi Ruehle-May

- Started in July
- Executive Director from Pleasant Home (5 years)
- Has been volunteering as an interpreter at the Home/Studio
- Alma Washington will be retiring on September 21st after working 17 years as the UTRF Bookkeeper
 - No immediate plan to replace her
- Plans to hosting four Dinners / Conversations in the months to come
- Working on Basecamp and Lecture Series

- 708-260-6661 - heidi@utr.org

New Business

- Where are we at with Auction Leadership?
 - Advertising via Insert in Order of Service now that worship season is up and running
- Motion to move into Executive Session - Bill / Erik(2nd) - Unanimous

Executive Session regarding Compensation Policy for Senior Minister

- Determined we will have a Board retreat on September 29th to complete a Compensation Policy to be shared at December 9th All-Congregation Meeting

Adjourn - Bill/Teresa(2nd) – Unanimous – 8:43 PM

Highlights

- Action items
 - Secretary to update August minutes
 - We still have an urgent need for Auction leadership
- Decisions
 - Board Retreat on September 29th to work on Compensation Policy for Senior Minister

Respectfully Submitted,

David Willard