

UTUUC Board of Trustees Meeting
June 9th 2015 - 805 S. Blvd 6:30pm

Notes

Attendees:

Board: Carrie Bankes, Kathy Clark, Dan Crimmins, Alison Price, Amanda Sonneborn, Steve Kelley, Larry Kameya

A-Team: Emily Gage, Alan Taylor, Elizabeth Plummer

1. Centering done at 6:33 by Alan Taylor
2. Consent Agenda – A-Team Report, Financials and last month’s notes.
 - Question - Collection plate variance. Elizabeth will run report to see giving per month.
 - Question - Expense Line Item 505 14 for Office Space, will do not have UTP budget and costs accounted for (for reimbursement). We will be getting money back from the project for things like renting.
 - Steve motioned to approve consent agenda. Kathy seconded – voted unanimous.
3. Investment working group update- Amanda
 - Recap of issue at hand - Created a BOT working group for the Investment committee based on our current funds and status (and to work with the Preservation committee). Goal will be to create an Investment charter and plans for the funds and loans, and our projects outside the restoration (IT/AV/Security, etc.).
 - Approach is to get a meeting with Investment team and Amanda and Rob to learn more about the investments and restrictions, and what can be done with those investments.
4. Review and compensation work – Amanda, Larry, Steve and Carrie.
 - Status is in research: Reviewing UUA guidelines, the UUA Beyond the Call measurement tool, and historical information.
 - Expect more information next month, about the guidelines (Policy) of reviews for staff, as well as the recommendation about Alan’s request for his salary review.
 - Alan has requested that discussion about what has worked well and what has not with this team and the personnel team. Need to revisit the current tool used for performance evaluation – and ensure that we keep records.
5. Strategic planning update – Alan
 - Betsy Davis will be the chair of the Listening Campaign, and Ellen Wehrle will work with her. Alison and Rob (from the board) will be on the Strategic Planning team.
 - Alan has recommended Roger Bertschausen of Unity Consulting to consult with us on the development of the congregation’s new strategic plan: <http://www.unityconsulting.org/>. We previously used them for Policy Governance direction.

- Question - how our feedback from our congregation in the listening campaign, and how that will affect the strategic plan. TBD.
 - In addition, TBD will be the funding available for their engagement. Alan will have proposal next month.
6. UTRF board appointment update - Dan
 - Tabling this discussion until next month.
 7. June 14 worship service & coffee hour – A-team
 - Review the Schedule of Events posted.
<https://www.facebook.com/notes/unity-temple-unitarian-universalist-congregation/dear-members-and-friends-june-14th-is-moving-day/992847584080942>
 - Board to be “all hands on Deck”. In terms of greeting, giving direction, helping with the flower communion, reception, whatever we need!
 - **Huge thank you to Elizabeth** and entire move team for all the hard work.
 - Update from Alan and Emily – they are happy about their rental offices. ☺
 8. Preservation Task Force Update–Steve
 - Highlights include:
 - Shotcrete work mobilization was to start 6/8/2015, some issues with the drawings, so it did not yet start.
 - Art glass has been about 70% removed from the building and is stored in the minister’s office.
 - Additional design considerations, including Accessibility and Kitchen work/plans among other projects, are still in discussion.
 9. Other Business –
 - Kathy requested that in the future we consider 1 board member per service when we go back to 2 services.
 - Also about Greeting – Board will do the additional greeting that ministers would do over the summer. Alan will be sending us the summer volunteer schedule.

Adjourn –7:47 Motion made to adjourn by Steve, Cathy seconded and all voted unanimous.