



UNITY
TEMPLE
UNITARIAN
UNIVERSALIST
CONGREGATION

BOARD OF TRUSTEES MEETING MINUTES
Unity Temple Community Center
6:30 PM, Oct 9th, 2018

Attendance: Lynne Hensel, Clara Lewis, David Willard, Elizabeth Plummer, Erik Wise, Alec Brownlow, Teresa Powell, Karen Haskin-Brewer

The meeting was called to order at 6:41 p.m.

Centering

UU Leader's Prayer - Alec

Consent Agenda

- Minutes from September
 - No changes
 - Approved - Teresa/Clara (2nd)
- Financials
 - 2019 Pledge Drive currently at \$229,000 (from \$107,000 this time last week)
 - P and L is currently showing a deficit (however better than expected)
 - 2018 pledge collection is a little behind
 - Finance committee
 - "Sweep" process
 - We're researching where to put our cash reserves to maximize yield and keep our balances under the FDIC limit
 - Gift acceptance policy
 - Policy may be presented to the board as early as next month
 - Reviewed 2019 Draft Budget
 - Budget is based on a 5% increase of pledges
 - Includes staff being brought up to midpoint
 - New position: RE Assistant (administrative role: 20 hours x \$15)
 - Currently has a \$75K deficit
 - Reduction of income based on Alcuin leaving Gale House in June
 - Some informal discussion about what next for Gale House
 - Two employees asking for health insurance
 - Budget to be approved next month in preparation for Annual Meeting in December
- A-Team Report
- Motion to approve Consent Agenda - Teresa/Karen(2nd) – Unanimous

Draft Budget Discussion

- Information Q/A session with Elizabeth and Lynne to prepare for budget approval
- Board members to send Alec their thoughts on the budget (Alec to send email to BoT)
 - Keep deficit as it is
 - Bring deficit back to last year's level
 - Bring deficit to a lower level

Adjourn - Eric/Teresa(2nd) – Unanimous – 8:50 PM

Highlights

- Action items
 - Email discussion about Draft Budget to prepare for November approval
- Decisions

Respectfully Submitted,

David Willard