

UTUUC Board of Trustees Meeting Notes

August 11 2015 - 805 S. Blvd

6:30pm

Attendees:

Board: Larry Kameya, Dan Crimmins, Alison Price, Steve Kelly and Amanda Sonneborn.

A-Team: Alan Taylor, Emily Gage, Elizabeth Plumber.

Centering – done at 6:33 by Alan Taylor.

Consent Agenda and A-team Report.

- Questions r.e. Religious Education enrollment (still getting final numbers) and budget (six month status, see balance sheet for details).
- Steve motioned to approve consent agenda, Larry seconded – voted unanimous.

UTRF board appointment update

- Person still to be identified. Recruiting based on job description and duties.

Investment working group update

- The funds are available without hurting our investment strategy or need to pay down debt.
- No legal issues with us using the money from the funds, concerns would be the amount that we used from liquidating, and how it would affect our investments.
- Finance Committee would like to understand what the money will be used for, the cause and effect (what will we get from our investing into our construction projects). Not line items, but the reason why we are spending what we do. And ensuring that the Congregation will be able to understand what we are doing too based on funds and investments created in the past.
- A chart detailing the projects and process steps and their costs will be prepared.
- The BOT and Preservation Task force will have the final say in the process and money use (projects could include Kitchen, IT, Security, Audio Video, Theatrical Lighting, ADA, among other projects). Funds will need to come from both the Project and our funds.
- Next steps is to schedule meeting with Finance and BOT members to discuss budget. Dan to provide Amanda dates he is available.

Review and compensation working

- Good progress has been made. Review for Alan process is being created, expected to be done by the end of week. Matching our end statements with the UUA guidelines for minister reviews.
- Dan will create a review team for that step.
- Staff job description and goals also being reviewed.

Strategic planning working group

- Unity Consulting provided a contract proposal to help us with our Vision, Mission and End Statements updated – and from that we would be able to develop a new strategic plan.
- Process would include small group's discussions to collect data (which Unity Consulting will help us create the questions and sift through the data).
- Alison will check with former clients on their experience and advice.
- Question on the 5 year plan – would not be created until after this process is done and we have the Vision, Mission and End Statements.

- Cost would be split over this year and next years budget.
- Larry motioned to approve contract and Amanda seconded. Vote was unanimous.

Preservation Task Force Update

- The project was on track so far this month, no issues that popped up or other concerns.
- More concrete being used than was anticipated.
- Update on retaining wall – solution will be sheet metal.
- Update on the World Heritage nomination – assessment is being done. A “Meet the Stakeholders” is being set up for their team and our BOT and other members of the congregation.
- Thank you Steve and Beth and Dan for all of your hard work!

Other New Business

- August 20rd –RE unpacking and getting classrooms together.
- Amanda will do BOT announcements this Sunday and mention that event.
- Collection Plate status – we are meeting budget, but are behind where we have been.
- Preservation Blog – August 20th is the next big article coming up. Dan requested more “bite sized” pieces of content.
- Alison will ask Ralph and Cathy from the communications committee about monthly picture updates we can

Adjourn at 8:02 – Steve motioned, Amanda seconded – unanimous vote.