



**BOARD OF TRUSTEES MEETING MINUTES**  
**Unity Temple Library**  
**6:30 PM :: July 11, 2017**

**Attendees**

Board: Rob Bellmar, Karen Haskins-Brewer, Alec Brownlow, Bill Crozier, Anne Devaud, Amanda Sonnenborn, Clara Lewis, Kathy Clark, and Dave Willard

A-Team: Alan Taylor

Guest: Kellie Kelly

1. Centering began at 6:38 by Alan. We shared feelings of excitement and feelings of change and loss regarding being back at UT.
2. Check-in by Rob. He introduced our new potential Board of Trustees member, Clara Lewis, who is replacing Michelle Mascaro. Kathy motioned we vote to confirm Clara as our new board member and Bill seconded. Unanimously approved, and we happily welcomed her!
3. Consent Agenda – There was discussion regarding a few of Alan’s A-Team report items. One item discussed was clarifying the donation to UT from the estate of Agnes Kelly. This will continue to be addressed and resolved. There was discussion about the need for clear guidelines regarding the use of Unity House, given a recent incident at a memorial service reception. Guidelines need to include the extent of the use of alcohol (including hard liquor), and the length of time the space can be used, clearly specifying an ending time. We will seek guidance from the Village regarding liquor use. Rob stated there were no financial reports this month due to the huge amount of time and work that went into moving from 805 to 1019. Elizabeth had informed us of this months earlier. Motion to approve A-Team report and June’s minutes by Bill, seconded by Alec. Unanimously approved.
4. Financial Update –
  - Rob discussed the status of the loan for 1019 with Community Bank and Gordon Hellwig’s (of Community Bank) email about the structure the loan. After discussion and a fuller understanding of what is proposed, Bill moved that we authorize the appropriate signers to execute documents to convert the Construction Loan into a Mortgage secured by the property. The detailed terms of the Mortgage are laid out in the Loan Documents as executed by Rob Bellmar on March 8, 2017. The Mortgage will continue for the remainder of the original 60-month term, amortized over 30 years at a fixed rate of 300 basis points above the five-year Treasury note rate, with the first principal and interest payment due on August 1, 2017. Anne seconded it. It was unanimously approved. This will also be discussed with the finance team.

- There was discussion about the funds needed for the ongoing maintenance of UT, including the cost of maintaining the Geothermal system and overall building custodial needs. Dan Crimmins continues to be in conversation with Alphawood about possible funding and there continues to be conversations with UTP about responsibilities in building upkeep.
  - Amanda Sonneborn resigned as Treasurer. Rob initiated discussion regarding the selection of a new treasurer. Several names were suggested of individuals who have the background and knowledge of finances for not-for-profit organizations. Rob and Alan will follow-up on the selection.
5. Update on Transition Teams Activities – Alan shared that the Re-dedication Team had its first meeting on June 29, with its first task to determine who would speak and who should be on the guest list for the October 1<sup>st</sup> event. A Save-the-Date notice will be coming out. The next meeting is July 12. He reminded everyone of the August 27<sup>th</sup> block party at the beginning of the church year. Alan also stated we will be ramping up for our Membership Drive.
  6. Nominating Committee – Kathy is our liaison and reported that Sharon Stornbeck will be heading the committee. There was discussion about what kind of recruitment is needed for our next three Board members, as Amanda, Rob and Kathy will be ending their 3-year terms in January.
  7. Naming Contest Follow-up – Rob met with some of those who expressed concerns about the voting process. A notice will go out to the congregation stating that the Board: did not affirm nor promote the fifth principle of “The right of conscience and the use of the democratic process within our congregations and in society at large”; the June 25 votes will be nullified and a new final vote will occur at the annual meeting this December; and the three top names to vote on remain Unity Center, Unity Temple Community Center, and Unity Temple Chalice House.
  8. Additional Business –
    - Alan stated the building just east of UT went up for sale on July 11, and he will be in conversation with those involved about the plans for the space and its impact on us.
    - There was discussion about posting the Board Meeting agendas a day or two prior to the meeting so the congregation can determine if they wish to attend.
    - Rob reminded everyone to complete the Doodle Poll regarding dates for the Board Retreat. He shared we will need at new date for our August board meeting, as we will not have a quorum. He’ll send out another Doodle Poll about an alternate date.

Bill moved we adjourn the meeting and Alec seconded. Meeting ended at 8:22, unanimously approved.

Respectfully submitted,  
Anne Devaud, BOT Secretary