



UTUUC Board of Trustees Meeting Notes
October 11, 2016 - 805 S. Blvd
6:30pm

Attendees:

Board: Rob Bellmar, Alec Brownlow, Kathy Clark, Dan Crimmins, Anne Devaud, Larry Kameya, Michelle Mascaro, Alison Price

A-Team: Emily Gage, Elizabeth Plummer and Alan Taylor

Guests: Karen Haskins-Brewer and Kellie Kelly

Thank you (Again!) to the Chalice Fairies for your lovely sandwiches and treats!

Centering – done at 6:33 by Alan Taylor.

Consent Agenda and A-team Report. (Dan)

- Includes Financial reports, Special Congregation Meeting Minutes, Last month's minutes and A-team reports.
- 3rd payments from Capital Campaign seem to be collecting well.
- 2017 Pledges are being collected, update coming to the Board and A-team on Friday.
- Larry moved to approve consent agenda – Kathy seconded. Unanimous Vote.

Ends Statement/Mission and Vision (Rob and Michelle)

- Changed plan from last month in that doing listening campaigns would be more harmful than helpful. Now the plan is that we would be sending out in front of the annual meeting and then allowing for questions and discussion at Annual Meeting.
- At Program Council November 5th we will recap Daring to Dream and preview the ends statements, vision and mission.
- 2nd Sunday in November share our recap on Daring to Dream and show the celebratory new Mission, Vision or Goals (Alison and Rob will do and work on together).
- Then congregation will hear about them and then also read them in the email that is sent before annual meeting (Dec. 18th).
- Minor clarifications on wording discussed within board on the documentation and the meaning between words, with suggestions on how to explain. (See next bullet points).



- o Changes to Mission/Vision and Ends statements requested:
 - o *We build relationships with people across boundaries of race, class, and other identities that ~~would~~ could divide us.*
 - o *We nurture and celebrate a sense of wonder ~~for~~ within everyone.*
 - o *We bear witnesses to love and pain in the world, and respond, individually and collectively, with acts of compassion.*
 - o Serving our Community
- Larry moved to adopt our new vision, mission and ends statements. Alec Seconded. Vote Unanimous.

Nomination and Board (Alison)

- 3 candidates have been presented for BOT 2017 -2020. This will be voted on at the annual meeting. The candidate's forms will be presented to the BOT and Congregation in early November in advance of the annual meeting.
- 5 member nominating committee –Kathy Clark has agreed to be one of the president's appointed members. Alison and Dan will discuss the other members of the committee and see who should be appointed and who should be nominated and voted on at the annual meeting. Sharon Storbeck has agreed to be the committee chair. Alison will step down from the committee after many years of service– and will remain on as advisor next year.
- We will look at the covenant between the A-team staff and this committee.

Congregational Safety and Well Being (Alan)

- The Congregational Safety and Well-Being Policy addresses procedures to be followed when an individual, through his or her conduct and/or speech, is in violation of these principles.
- Last spring, Alan appointed a group to develop a policy that creates a Safe Congregation Team and guides its function. Kathy Clark, convened the group that also included Merryl Brownlow, Janice Johnston, Ron Moline, and Teresa Schultz. In response to a pattern of inappropriate behavior of one congregant, Alan appointed a Safe Congregation Team. They are: Merryl Brownlow, Kathy Clark, Terry Grace, Janice Johnston, and Ron Moline. Alan wants to recognize the committee members at an upcoming service.
- A-Team will discuss the conflict resolution training to be offered to the congregation and how best way it can be deployed. Will be a procedure versus policy to be adopted. BOT has not restricted policy.
- Board reviewed the policy wording and the committee goals. Next steps: Acknowledge committee during All Congregation service or at a service before children leave and then offer conflict resolution training at Program Council and at another time. Update policy to be more bullet points. Minor wording will be updated. This committee will focus on safety for members during congregational activities and events. Additional safety concerns from outside the congregation or weather- related policies will be addressed in the future.



UTUUC By-Laws change request by the Membership Committee (Elizabeth)

- Challenges in our current by-laws on what it means to be a member in regards to Annual Fund Drive and the annual meeting and who votes.
- From Tina Lewis (Membership Director): Upon review and discussion, the membership committee respectfully requests board approval to recommend changes deemed appropriate by the committee to the membership section of our by-laws. The committee sought input from the finance and development committee as well. Their recommendations have been taken into consideration and incorporated into the final draft. We, the membership committee, feel the revisions better communicate our requirements and process for becoming a member, remaining in good standing, and terminating a membership. We look forward to moving these changes forward.
- Overview: Voting Eligibility has been recommended to change age eligibility, length of time in lapse, and defining the alternative gesture of giving (tie it back to the offset of the budget).
- Elizabeth collected additional feedback on current requirements that the BOT would like made to the by-laws before we move to update the by-laws.

1019 South Blvd Space Plan Presentation (Dan and Elizabeth)

- Sale was a huge success. Table sale was \$26000 – only 9 left! All cue cabinets, many cues and balls gone. Very good job getting rid of tables.
- Still working on emptying building to start the buildout. Working on leftover things – what to donate, what to put on eBay, etc.
- Coming close to the drawings of the constructions and the bids will start coming on Monday for work to be done. Then we will go back to the village for approval and the next steps. End of November for buildout to start.
- Name of the building contest still being voting on. We are then narrowing down to the top 3 for vote.
- Finance meeting for buildout with Banker being set up too. Great leads on donated furniture and furnishings.

Unity Temple Preservation Update. (Dan)

- Work is coming along nicely. Beams being finished. All of the scaffolding has been removed around the building. The shotcrete work is still being worked on. Paint and wood trim has been put back in place!
- Concerns around budget for the building and the financing agreement of the building will be addressed in upcoming weeks.

Other New Business

- Evaluations – Kathy with Larry's help will work on Evaluation of the Senior Minister over the next month.

Meeting Adjourned at 8:34. Michelle moved to adjourn. Kathy seconded – vote unanimous.