



UTUUC Board of Trustees Meeting Notes
July 12, 2016 - 805 S. Blvd
6:30pm

Attendees:

Board: Kathy Clark, Anne Devaud, Dan Crimmins, Larry Kameya, Michelle Mascaro, and Alison Price

A-Team: Emily Gage and Elizabeth Plummer

Guest: Frank Heitzman (Architect) and Carrie Clark (via phone – Project Manager – for Presentation)

Centering – done at 6:33 by Emily Gage

Consent Agenda and A-team Report. (Dan)

- Michelle motioned to approve agenda – Anne seconded. Unanimous Vote.

1019 South Blvd Space Plan Presentation (Frank Heitzman)

- Presentation of programming management sessions requirements and project draft and budget.
- Themes: Nurturing wonder, Creativity, Radical Openness and Accepting.
- Function requirements for offices, furniture, meeting rooms. Common spaces (kitchen, IT room, vestibule). 5 classrooms. Large Meeting room – 100 seats (either tables or auditorium, with “dance floor” capabilities. Outdoor Patio. Exposed trusses – skylights – more windows on back wall. Windowed walls (not in conference room).
- Very early in the design phase now. Still time to review details about air conditioning zones, other logistical details (there is flexibility built into the walls and sections).

1019 South Blvd. Budgeting (Dan)

- Schematic cost analysis of making the presentation a reality. Project schedule would be great if it coordinated with UTUUC return to UT.
- Budget includes construction (basic) and project manager costs, and is higher than originally thought with the purchase. Value Engineering needs to happen so we can afford all of the line items.
- Next Steps: Carrie and Frank to meet with to see where to cost cutting efforts can be done.
- Dan requested a vote from the Board in progressing in the direction that Frank has on for us with schematic plan. Larry made motion to vote. Kathy seconded. Vote unanimous. More coming next month.



Nominating Committee (Alison)

- Notes: Skill Sets we are looking at for future board: Project Management, Architect, Finance – Board will be dealing with moving back in and 1019 Purchase. Being able to deal with the building and finances. Dealing with UTP/UTRF. Long term planning. Policy Governance.
- Team identified 5 candidates that we are talking to this month, will take suggestions too. We are looking to represent our diverse congregation and needs. Next meeting 7/26.

Unity Temple Preservation Update. (Dan)

- Exterior work on the sanctuary is almost done (yay!). All 9 roofs on sanctuary is done. Skylight is done. Outside work to be completed by the end of August. Potential zinc window contractor found too.
- Inside work: Plaster people have been certified, and working on samples for analysis. All of this will be documented for future generations. A proper maintenance manual will exist. Overall still on schedule!

UTP, LLC Update (Dan)

- Meeting at the end of May (the board) for increase in budget (to allow for kitchen, AV, etc. for the “congregational needs”). Items are now line items, as well as increase in concrete work means we have a new contingency budget.
- Meeting with UTRF to discuss new tour agreement (how we will split revenue, now more of a tiered structure).
- Next meeting in September with UTRF to allow for sales to start October 1st. Tour hours to be discussed still.
- Succession planning for UTP and UTRF have not yet been planned, terms limits not set. Groups focus will change after project too however.
- Elizabeth has been working on updating our rental agreements and prices, based on research shared from The Nineteenth Century Women’s Club.

Other New Business

- Note taker needed next month!

Meeting Adjourned at 8:56 Anne motioned Larry seconded – vote unanimous.