



UTUUC Board of Trustees Meeting Notes

November 10th 2015 - 805 S. Blvd

6:30pm

Attendees:

Board: Carrie Bankes, Rob Bellmar, Dan Crimmins, Larry Kameya, Alison Price, Amanda Sonneborn and Beth Scanlan.

A-Team: Elizabeth Plummer. (Ministers are at study groups this week).

Centering – done at 6:32 by Dan Crimmins.

Consent Agenda and A-team Report. (Dan)

- No questions or comments.
- Larry motioned to approve consent agenda, Carrie seconded – voted unanimous.
- Annual Fund Drive Update:
 - BOT and Finance Committee members will start calling households who have not yet turned into the pledges. Elizabeth will provide us the contact information needed.

UTRF Board Member Update. (Dan)

- Jennifer Marling has been nominated to replace Ian Morrison, who has done a fantastic job.
- Jennifer's background in finance and development make her an excellent candidate.
- Change will be effective at some future date, as she is working on the Annual Fund Drive.
- Dan introduced motion to nominate Jennifer Marling, Rob seconded – voted unanimous.

Annual Meeting: December 8th 12:30 PM (Dan)

- Alison updated the 2014 minutes with feedback from BOT. Minutes are approved at the Annual Meeting.
- 2015 Agenda: Preservation Task Force will provide an update on the construction and renovation. Update will come after the Annual Meeting adjourns. Elizabeth will secure the presentation equipment needed.
- Suggestion of putting to vote a change in the by-laws to use the 3% that we put aside each year for maintenance. Agreement to leave the use of the money as is, until we return to our building.



Strategic Planning Update: (Rob and Alison)

- November 7th Training went well. 10 facilitators are ready to go. Cathy Smilie and Elizabeth Plummer will work on the communications. Alison and Elizabeth will work on the scheduling.
- Follow up will include more talking points about the Board's need for the data, and how they will use the data.
- Follow-ups have gone to both the Core team and the BOT and Facilitators.

Treasurer Appointment: (Dan)

- Ed White has asked to step down as Treasurer. Taking suggestions and nominations.
- Reviewed the by-laws description for the treasurer position, and appointment requirements.
- In the same topic, suggestion made to look into merging the Finance Committee and Investment Committee as to combine strengths and streamline work. Review will be done after the Finance committee chair and treasurer are identified.
- Elizabeth will talk to potential committee chairs before we appoint a replacement treasurer.
- Updates regarding Pat Cavanagh's estate are being discussed.

Preservation Task Force Update (Beth)

- Project is going forward and on schedule.
- Storage Box items are being inventoried.
- Kitchen design has been submitted and being approved.

Other Business.

- Nominating Committee: Amanda made motion made to appoint Alison and Juliana Engel to the committee for another year. Rob seconded – unanimous vote. An additional 3 members will be nominated at the Annual Meeting.
- Important Announcement Regarding the UU Common Endowment Fund. Larry made motion to approve letter, Amanda seconded – unanimous vote.
- Board resolution presented to update Rev. Vahey's salary contract to be allocated for housing versus salary. Amanda will review the legal information before we decide on request.
- Alan Taylor's ministerial review will be taking place in the next few weeks (committee has been identified). Staff reviews were completed.

Adjourn at 8:06 – Rob motioned, Carrie seconded – unanimous vote.

Reminder of next meeting will be 12/1 NOT 12/8.