

## UTUUC Board of Trustees Meeting Notes

April 14, 2015 - 805 S. Blvd

6:30pm

### Attendees:

Board: Carrie Bankes, Kathy Clark, Larry Kameya, Dan Crimmins, Alison Price, Beth Scanlan, Rob Bellmar.

A-Team: Alan Taylor, Emily Gage, Elizabeth Plumber.

Centering – done at 6:34 by Alan Taylor.

### **Consent Agenda and A-team Report.**

- Addendum. –April 13thUL voted for agreement on our rental proposal. Thank you Kathy Clark for being our legal reviewer.
- Annual fund drive variance – targeted email sent to those who we have yet to hear from.
- Collection plate – will have Collection plate team count attendance too as well as sextons to documents what may be variance.
- Elizabeth has put a call out to everyone who was a previous caretaker of the building to return any parts and pieces they may be safely storing at their homes. Over the next few weeks we hope to collect all of our missing pieces and remove these parts and pieces of Unity Temple to an offsite location be reviewed and categorized for possible future use.
- Review of our current items of our in UT will be done by staff, volunteers – on which to pack, store, donate, purge etc.
- United Lutheran – plan to get the classrooms ready for us to use before we move in too, as well as work on maintenance while we are there.
- Larry motioned to approve consent agenda, Kathy seconded – voted unanimous.

### **World Café Recap**

- Executive Summary Report passed out. Alison will send copy to BOT and A-Team.
- Additional Comments: Ex Libras will exist there at UL, Coffee Hour and logistics of feeding the children will be an issue of conversation.
- A short recap/next steps video was created by Patrick Erwin and posted on our Social Media outlets tomorrow.
- Alison to finish consolidating feedback and make a final report for entire congregation.
- Desire to make sure communication states that this is a temporary move.

### **Listening Campaign and Strategic Planning**

- Alan has requested that the board reviews and creates a new strategic Mission, Vision and End Statements. Using the World Café as a starting point for what is important to the congregation.
- The “Where is Love Beckoning” campaign should also be a conversational informational gathering – what is important to us, how do we want to be engaged, and how do we want to live out our values.
- Listening campaign is meant to be 30-45 minutes, and what is shared as values and passions is meant to be collected. Currently have had 2 trainings – 20 people trained.
- Other future ways to gather information–surveys and forums, and maybe another world café.
- Our goal is to have a new Mission, Vision and End Statements by the time we move back into our building.
- Take it from 15 End Statements – to 6 or 7 ends statement.
- Next level of Campaign is to be kicked off on May 17th, 2015 12:30 – we want Board and Lay Leadership to be the listeners and to collect feedback. Minimum for 12 conversations.
- Alan has process leaders in mind for this initiative that he will be talking too, Alison and Rob will volunteer to be on the planning committee to review the data collected.

### **PTF Update**

- Preservation Trust summary: Beth provided updates on construction design logistics, open design issues and

what permits are in process, have been approved. Details available if wanted.

- In regards to our costs, the questions that will be answered on if we UTUUC pays for will be if it is historical or functional project costs. Functional use will fall under our budget most likely.
- Larry made motion to approved Beth to have authority to make decision and hire contractors with a 10k cap, Rob seconded. All unanimous. Note: where the money for the project within our assets will still be discussed.

#### **UTRF Nomination**

- Need to identify someone to replace Ian Morrison (Vera Dowell is still on board). Skill set needed would be fundraising and donor work. Names were shared by Rob, he will follow up with individuals. Dan will work with Ian to get “job description”.

#### **Building Transfer Resolution**

- Discussion on the resolution and agreement of the transfer of building ownership. Parcel number does not include Gale House.
- Larry motioned to adopt, Carrie seconded – unanimous vote.

Resolution: Be it Resolved that the Board of Trustees of Unity Temple Unitarian Universalist Congregation hereby authorizes the following actions in conjunction with the preservation of Unity Temple:

- The transfer of the ownership of Unity Temple, a parcel of real estate with Cook County Permanent Property Index Number 16-07-129-031-0000, located at 875 Lake Street in Oak Park, Illinois, to UTP, LLC.
- The execution of a Grant Agreement with Alphawood Foundation, UTRF and UTP, LLC, which details the terms and conditions associated with a grant of \$10 Million toward the preservation and restoration of Unity Temple.
- The Congregation’s delegates to the Board of Managers of UTP, LLC are further authorized to take any actions and execute agreements that are necessary and appropriate to allow UTP, LLC to effectively own, operate and preserve Unity Temple.

#### **Other Business**

- Compensation review for the minister. Larry reviewed UUA guideline on compensation and review. Request to create a small group to create policy/process for review – Carrie, Steve and Larry will be on the team.
- Next program council is scheduled for May 2nd. Carrie is not available to host it. Looking at rescheduling or have a different host.

Adjourn at 9:06 – Larry motioned, Rob seconded – unanimous vote.