

UTUUC Board Meeting Notes 3/10/15

Attendees:

Board: Dan Crimmins, Carrie Bankes Rob Bellmar, Kathleen Clark, Larry Kameya, Stephen Kelley Alison Price, Beth Scanlan and Amanda Sonneborn

A-Team: Scott Lewis, Elizabeth Plummer and Rev. Alan C. Taylor

Guests: Heather *Hutchison* (UTRF) and Jen Marling (Investments and Finance Committees)

- Centering done at 6:38 by Rev. Taylor.
- Consent Agenda:
 - Confirmation of rent to United Lutheran will be from the restoration project account.
 - Kathy motioned and Steve seconded to have the motions and seconds captured in the meeting minutes. Dan requested to vote, and vote was unanimous.
 - Regarding the Draft Letter of Agreement presented by Alan Taylor between United Lutheran Church and Unity Temple – Kathy Clark has offered to help Elizabeth Plummer on behalf of the Board to work on details of the contract, focusing on rent amount and space allocations and negotiations. Request made to ensure contract includes insurance information.
 - Steve made motion to accept Consent Agenda, Kathy seconded. Vote was unanimous.
- UTRF Presentation by Heather *Hutchison*
 - Discussed the fundraising strategy by UTRF for the building restoration, telling the story of the life of the building, getting the “buzz” about our project.
 - Updates given on 2015 budget and the UTRF website and public relations strategy will be developed soon.
 - Suggestions on donors please pass onto Heather.
- Investment Policy Final Draft: Jen Marling
 - Recap: What we are asking the Investment committee to do is to create a policy for how our funds are invested, with consideration to our UU Values.
 - Policy will be presented to board to vote on at a future date.
 - Steve motioned to approve policy and Kathy seconded. Vote was unanimous.
- World Café Update – Alison Price:
 - World Café Structure and agenda was shared with the group. Confirmed time of event (9 am to 1 pm, with Table hosts role and to stay to help wrap up after.)
 - Alison will confirm that people will move to a new table with each question.
 - Board and the A-team wrote down for Alison questions they would like asked.
 - Childcare – Alison to confirm that all ages can be addressed via the childcare@unitytemple.com
 - Alison will email to the board the Table Host description and additional information needed for event. If Board member does not want to be the host, let Alison know, we have other roles we need help with.
- Preservation Task Force Update:
 - Beth and Steve presented a status update on the preservation and construction logistics.
 - Details of status will be shared with the congregation via communications sent out this week.
 - Confirmation that signs will be posted around UTUUC about our status and next steps.
 - Discussed budget and what we should use on specific projects for our congregation needs and rental needs. (For example, the kitchen, AV and accessibility updates are key needs in making our building more useable).
 - Vote on these specific projects and their budgets will come in future emails and meetings.
- UTP, LLC Board of Managers nominations and solicitation of new nominees to fill UTRF Board of Directors vacancy
 - Recap: UTP, LLC needs 2 people nominated by UTUUC Board.
 - Steve moved to nominate Ian Morrison and Dan Crimmins. Beth seconded. No discussion. Vote was unanimous.
 - As Ian Morrison will be on the UTP, LLC Board of Managers, he will need to step down from the UTRF board and his spot will need to be filled. Currently Vera Dowell from our nomination serves. We are to put forth another nomination to the UTRF board via email. UTRF focus is on fundraising, for profile consideration.
- Other Business
 - Alan requested that Ministerial Compensation process be reviewed and updated by the board, and increases made to be equal to UUA guidelines starting with the 2016 budget consideration. Steve moved to move forward with this resolution to review, and Larry seconded. Vote Unanimous.
 - Steve mentioned that 2 buildings on the 100 Block of South Kenilworth may be up for sale. Let’s keep this on the radar.
 - Kathy mentioned that PADS will be looking for new board members, so check our local networks, does not need to be UTUUC members.
 - April Connections – Due on 3/20, World Café is on 3/21 – Alison will use a few day buffer to write about the World Café.
 - Happy Birthday to Our President –Dan Crimmins.
- Adjournment at 9:13 - Steve motioned to adjourn, and Beth seconded. Vote Unanimous.